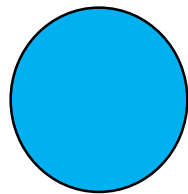


Period



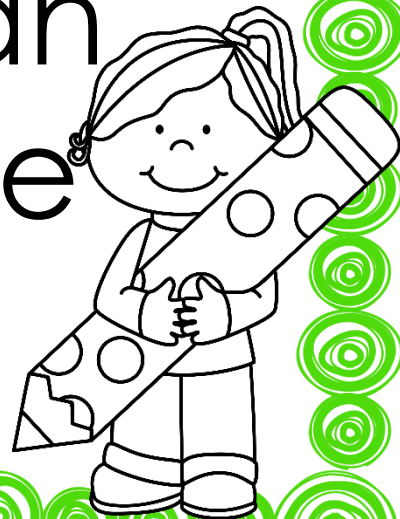
Use a period at the end of a declarative sentence and in an abbreviation.



Question Mark



Use a question
mark after an
interrogative
sentence.



Quotation Marks

“ ”

Use quotation
marks for direct
quotations.



Apostrophe



Use an apostrophe
in contractions
and to indicate
possession.



Comma



Use a comma to separate items in a series, to set off an appositive, or before the conjunction in a compound sentence.



Hyphen



Use a hyphen to join words serving as a single adjective before a noun, in number words, and to divide words into syllables.



Exclamation Point



Use an
exclamation point
to show strong
emotion or to
give a command.



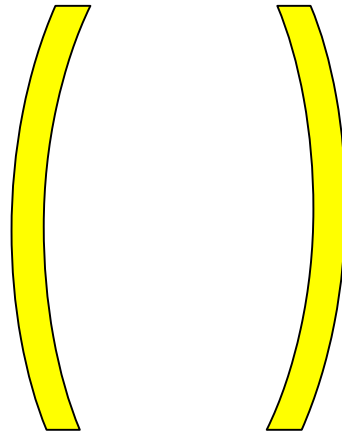
Colon



Use a colon to
introduce a list and
before a final
clause that explains
something in the
sentence.



Par enthes is



Use a parenthesis
around extra non-
essential information
that is too
important to omit.



Semicolon



Use a semicolon to join two independent clauses that are not connected with a coordinate conjunction.

